



### **Academic Action Plans in the College of Agriculture, Food & Environmental Sciences**

The four components of a solidly supportive contract/action plan the Dean's office strongly recommends are as follows:

1. State the student's Cal Poly cum. GPA or grade point deficit (GPD)\* per the end of last quarter.
2. List the courses in which the student is/will be enrolled this quarter with the grade goals in each course.
3. State what the Cal Poly cum. GPA/GPD will be if those goals are achieved.
4. List all the activities the student will complete to ensure realization of these goals [i.e., tutoring (<http://cafes.calpoly.edu/programsandprojects/mapCenter.asp>), academic skills workshops (available in group settings <http://sas.calpoly.edu/asc/index.html>), counseling, visiting the DRC, studying 25-35 hrs/week, frequent check-ins, etc.].

You can get a copy of our e-contract/action plan, which provides a template for you and calculates all aforementioned figures automatically at <http://cafes.calpoly.edu/Advising/facultyAdvisorResources.asp>

**Please note:** the Academic Action Plan Procedures document, frequently distributed to students on probation, is NOT the action plan. It is simply a instructional resource for students to do some 'homework' before coming to see you, so they might be reflective about what's been prohibiting their success. Whatever they develop and bring you from this document should serve as a guide for you to then develop the appropriate action plan.

\*GPD is calculated by obtaining Graded Units from the PolyProfile. Multiply Graded Units x 2.0 ('C' GPA). Subtract this amount from Grade Points (also obtained from the PolyProfile).